

# CREATE YOUR MY ACCOUNT NOW!



Managing your home protection plans online has never been this easy! Create your My Account now.

## WWW.AHSWARRANTIES.COM/ERA

We have built on a great foundation and have taken some of the best aspects of our website and made them even better. Our new My Account feature provides a convenient, user-friendly way to manage your home protection plans online.

### From within your My Account, you can:

- Enter a new application
- Cancel a listing
- Enter and edit closing information
- View listing summary
- View all special promotions
- Receive service confirmation emails when your clients' use their ERA Home Protection Plan®
- Manage email subscriptions such as; eNewsletters and eMaintenance emails or sign up for other offers from the ServiceMaster family of brands.
- And more!

### To register as a new real estate professional user:

1. Enter [www.ahswarranties.com/era](http://www.ahswarranties.com/era) in the address field of your web browser.

2. Click on the Process HPP Applications tab in the left hand corner of your screen.

3. The American Home Shield® website Home Page with the Real Estate Professional tab highlighted will appear.

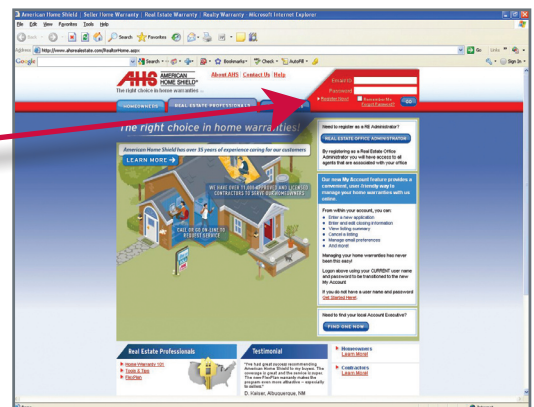
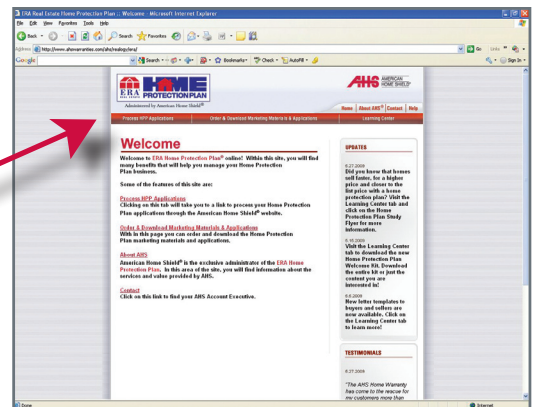
4. Click on the Register Now button in the red tab on the top right of the Home Page.

5. The Create Login page will appear. Enter the following information:

Email address

Password (minimum 6 characters)

Once you have entered that information click on the "I am a Real Estate Professional" radio button and then click on the Real Estate Professional blue button.



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**6.** Enter the real estate office main phone #. Click SEARCH.  
*Note: If the real estate office has not previously ordered with AHS, the Real Estate Professional needs to contact AHS at 1-800-735-4663. Once this is completed, the office will be registered in our system.*

**7.** Select the real estate office that corresponds with the phone number entered. Click CONTINUE.

**8.** Enter agent contact information:

- First and last name
- Preferred phone #
- Preferred email address – this is the email address the order confirmations and AHS communications will be sent to
- Preferred confirmation delivery – Select Fax or Email
- If a REALTOR®, enter the National REALTOR® Database System (NRDS) number. (REALTORS can call 1-800-874-6500 for their NRDS number or check the mailing label on their REALTOR magazine.)
- Agents can elect to Opt In or Opt Out of receiving AHS' CRM e-marketing program. Agents that are on our CRM program have a higher agent productivity ratio than those that are not.

Then click NEXT.

**9.** On the Electronic Service Agreement (ESA) page:

- Review the agreement terms
- If agreeable, check the I accept box
- Click COMPLETE REGISTRATION.

**Don't forget to bookmark this page for future use!**

